

***TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
JANUARY 30, 2007***

The meeting was called to order at 7:04pm. Selectmen present were: James McIlroy and Janet Smith. Wes Moore joined the meeting in progress. Others present were: Win Fream and Mark Bouzianis from the Budget Advisory Committee.

A discussion was held about the format to be used in determining each department's budget for the upcoming year. The same format should be used for each department and it should be a cooperative effort with the Selectmen, the Budget Advisory Committee, and the department head.

The format will be loosely based on a sample that Mark provided and will contain the budget history for the past two years on each department. Nancy was asked to forward the Chart of Accounts to Win Fream so that he may set up the spreadsheet to be utilized.

Mark stated that the first year of a new process is always the hardest but this information is already requested from the department heads when they present a new budget to the Budget Advisory Committee – only the format will change.

It was also mentioned that the Budget Advisory Committee meetings should be noticed and posted.

Wes will obtain the details about becoming a Budget Committee Town. Changing from a Budget Advisory Committee to a Budget Committee takes responsibility for the budget away from the Selectmen. There are restrictions on changing the budget in a Budget Town.

It was decided to schedule department heads to meet with the Selectmen and Budget Advisory Committee in July to deliver the form for the new budget process, explain how the process works, and the deadlines for submission. It will not be any additional work for the departments, just a different format.

The Budget Advisory Committee will meet with the Selectmen on April 10, 2007 to present the new format for the budget process.

Wes asked Win and Mark to consider becoming Volunteer Firefighters or EMTs. Newfields needs more of each.

The new contract with Bestway was reviewed. James asked Wes if an attorney had reviewed the contract. Wes will check with Paul Deschaines (of Stratham who negotiated the new contract for Newfields, Stratham and Newmarket), but said that the original contract had been reviewed. The Selectmen then signed the new contract.

Wes made a motion to accept the bid of \$500.00 from John Hayden for the three granite pieces formerly at the Newfields Town Hall. James seconded the motion and the motion passed with all in favor. Nancy will contact John about payment and pickup of the granite.

Nancy was asked to obtain information from Building Inspector Larry Shaw on the company and/or individual in Vermont that purchases used slate. She will then contact that person or company to see if they are interested in purchasing the used slate.

Janet advised that she will be picking up the replica of the Boston Post Cane tomorrow along with the nameplate for the placard. Wes volunteered to deliver the replica cane to M. Carolyn Conner.

James made a motion to file for reimbursement of fees paid for title insurance and associated title work on the Cole Farm and Farm and Ranchland Protection Program grant. Janet seconded the motion and the motion passed with both in favor. If the Town receives this reimbursement, half of the funds received will be sent to the Southeast Land Trust of New Hampshire for their portion of the expenses incurred.

Wes made a motion to accept the minutes of the January 23, 2007 meeting as amended. James seconded the motion and the motion passed with all in favor.

At 9:04pm the Selectmen went into a non-public session per RDS 91-A:3II to discuss the Police Chief's contract addendum. They went back into a public session at 9:25pm.

Nancy was asked to schedule Chief Reed to meet with the Selectmen on February 13, 2007.

Checks were signed.

Two abatements were signed.

Correspondence from the City of Dover regarding the New Hampshire Retirement System was reviewed.

Correspondence from the Lane Law Offices was reviewed.

Ray Buxton was officially re-appointed as the Fire Warden by the New Hampshire Division of Forests and Lands. His new term will expire on December 31, 2007.

The Notice of Public Hearing from the Rollinsford Planning Board was reviewed. This is for a proposed cell tower in Rollinsford.

Nancy was asked to contact the parties involved in the proposed bicycle lane between Newmarket and Newfields to meet with the Selectmen for a discussion. Attendees should include: Al Dixon, Town Administrator of Newmarket; Newmarket Town Counsel; Ram Maddali, P.E., Project Manager for the State of New Hampshire; Reuben Hull, Newfields Town Planner; and Fran Lane, Newfields Town Counsel. The Selectmen hope to hold this meeting in late March or early April of this year.

No Selectmen's Meeting will be held on February 6, 2007 as the Deliberative Session for the school is that night. The Town's Deliberative Session is being held at the Town Hall on February 7<sup>th</sup>.

Wes made a motion to adjourn the meeting at 9:30pm. Janet seconded the motion and it passed with all in favor.

Respectfully submitted,

Nancy J. Spencer